



## PUBLISHING STANDARDS

**CIRUGIA PEDIÁTRICA** is the Official Journal of the Spanish Society of Pediatric Surgery. It is published in Spanish and English. It is only available online at <https://www.secipe.org/>.

It is a peer-reviewed open access journal, which considers for publication papers related to our specialty field as well as other pediatric surgical specialties.

All papers must be submitted through our website at <https://www.secipe.org/SB30envori.php>.

Papers will be reviewed by the editor(s). The editors have the final authority to accept or reject such papers and select those to be peer-reviewed by the Editorial Committee. In case of a disagreement regarding their suitability for publication, the Editor-in-Chief will assign a third reviewer for the final assessment of the manuscript.

The views expressed in published articles are those of the authors and are not necessarily shared by the editors or the Editorial Committee.

Acceptance of the manuscript authorship will be essential for the subsequent submission of the original article.

Any financial relationship that may cause a conflict of interest with the content of the article must be declared.

### SECTIONS:

**Cirugía Pediátrica** is comprised of the following sections:

**Editorials:** Articles on medical or professional topics that are of particular interest to our specialty. Authors who wish to collaborate in this section should make this request beforehand from the Journal's Editor-in-Chief. The opinions expressed are those of the authors and are not necessarily shared by either the publishers or the Editorial Committee. The length of the article should not exceed 800 words, and the number of bibliographic references should not exceed 5.

**Letters to the Editor:** Space allocated for the discussion of previously published papers and for the contribution of experiences of general interest that can be summarized in a maximum of 600 words. The Editor-in-Chief will assess these letters to the editor. Up to a maximum of 6 bibliographic references and, if necessary, a single table or image/illustration will be accepted. A maximum of four signatories is recommended.

**Updates:** Articles commissioned by the Editor-in-Chief on medical or professional topics that are of significant interest to our specialty and, due to their timeliness or controversy, are of interest for keeping abreast of the latest developments. The maximum length of the manuscript will be 2,500 words. A maximum of 6 images/illustrations and/or tables will be allowed. We recommended that the number of bibliographic references not exceed 30.

**Original Articles:** Research paper in any field of Pediatric Surgery or related sciences. Analytical study designs in the form of cross-sectional and longitudinal surveys, case-control studies, cohort studies, and controlled trials are recommended. The maximum length of the manuscript will be 2,500 words. A maximum of 6 images/illustrations and/or tables will be allowed. We recommended that the number of bibliographic references should not exceed 30.

**Case Reports:** Description of one or more cases (maximum 5) that due to their rarity or some characteristic of their diagnosis or treatment contributes data of interest to the knowledge of the disease. The maximum length of the text will be 1500 words. The number of bibliographical references should be 20 or less and a maximum of 4 images/illustrations or tables.

**Monographic Issues:** The authors or the Editorial Committee may propose the preparation of monographic issues. In any case, the editors, the Editorial Committee, and the authors will jointly study the characteristics of such issues.

## **PAPER PRESENTATION AND STRUCTURE**

Only electronic submissions will be accepted using the original paper submission platform on the website of the Spanish Society of Pediatric Surgery: <https://secipe.org/SB30envori.php>.

Articles may be submitted in Spanish or English.

They should consist of the following sections:

### **I.- AUTHORS' PERSONAL INFORMATION**

Where the following is included:

- Particulars of the first author with his/her workplace and contact email.
- A section for adding one by one the remaining authors with their workplace and contact email. (*This is essential since they will be notified of the submission of the article in which they appear as co-authors.*)
- Title of the paper in English.

**II. A second part where the statement of authorship MUST be accepted:**

**Confirmation of Authorship:**

As the first signatory of the referenced manuscript  
(title ..... )  
..... )

**I CERTIFY that:**

1. This is my paper in collaboration with the authors whose names I am including. All of them are aware and accept the submission of this manuscript for evaluation and possible publication in the Journal of the Spanish Society of Pediatric Surgery.
2. The paper is original and has not previously been published, in whole or in part.
3. At this time, the manuscript has not been sent for evaluation to any other publication, and the co-authors and I agree that it will not be until we receive the evaluation of the Editorial Committee of the Journal of the Spanish Society of Pediatric Surgery.
4. I have the authorization of the legal guardians and/or patients for the publication of their images for scientific purposes in an open access electronic edition. *(The author must attach the consents for the reproduction of images.)*
5. The photographs are original and unpublished, or if applicable, I have the authorization from the author or the publication for reproduction for scientific purposes in an open access electronic edition.
6. The illustrations are original and unpublished, or if applicable, I have the authorization from the author or the publication for reproduction for scientific purposes in an open access electronic edition. *(In the second case, the author must attach a document authorizing the reproduction.)*

**III PRESENTATION OF THE PAPER:**

It should consist of the following sections:

**IIIa. - Title and Abstract in English and Keywords** *(Terms included in the Medical Subject Headings of the Index Medicus.)*  
<http://www.ncbi.nlm.nih.gov/mesh/meshhome.html>)

The following structure is recommended for original articles:  
*Objectives/Materials and Methods/Results/Conclusions*  
*The maximum limit is 250 characters. Submission will not be allowed if this number is exceeded.*

The following structure is recommended for Case Reports:  
*Introduction, clinical case or clinical observation, and comments*  
*The maximum limit is 150 characters. Submission will not be allowed if this number is exceeded.*

### **IIIb. - Completed Paper**

Papers should be submitted in Word format, double-spaced in Arial or Times New Roman 12-point font, and with 2.5 margins.

All pages will be **numbered consecutively**.

**They will follow this layout:**

**First Page.** It will contain:

1. Full title of the paper in English, clear, informative, and brief. No more than 85 characters are recommended.
2. Surnames of the authors preceded by the initial of their first name.
3. Workplace, Department, or Institution to which the paper must be attributed and its full address. No academic or professional positions will be included.
4. If the paper has received funding, the origin and amount of the funding must be included.
5. It must be stated whether the paper has been partially or fully presented at a Congress, Symposium, or Meeting and whether it has been awarded any prize.
6. Name, address, and email of the person responsible for the paper to which correspondence is addressed and who will be responsible for corrections.
7. Date submitted
8. Word count of the text, excluding the abstract, keywords, references, tables, and image/illustration captions.

**Second Page.** Abstract and Keywords.

#### 1. Abstract:

It should not exceed 250 words and should concisely and clearly reflect the objective of the study or research. It should not contain any bibliographical citations or abbreviations. In the original papers, the abstract should be structured and have the following headings: Objectives/Materials and Methods/Results/Conclusions.

In Case Reports, the abstract should not exceed 150 words and should be structured in three sections: Introduction (justifying the interest of the case/s), clinical case, or clinical observation if more than one case and comments.

#### 2. Keywords:

At the bottom of the page, 3 to 6 keywords should be included so that the paper can be identified in bibliographic databases. The terms included in the Medical Subject Headings of the Index Medicus should be used. Available at <http://www.ncbi.nlm.nih.gov/mesh/meshhome.html>. If appropriate terms from the MeSH list are not available for those terms newly incorporated into the literature, terms or expressions of known usage may be used.

**The Remaining.** COMPLETE text with its various sections.

Impersonal wording is recommended, and original articles will contain the sections already mentioned: Introduction, Materials and Methods, Results, and Discussion. It is recommended that each section head separate pages.

***The center of origin*** of the paper is not allowed to be identified to guarantee fairness by the Editorial Committee.

Case Reports will contain the following sections: Introduction (justifying the interest of the case/s), Clinical Case or Clinical Observation if more than one case, and comments.

In general, the minimum use of abbreviations is desirable. Internationally-used terms are accepted.

1. **Introduction.**

The objective of the paper is stated, summarizing the reasons for its study without extensively reviewing the subject. No data or conclusions from the study should appear, nor should it contain tables or images/illustrations. References can only strictly be made to previous papers.

2. **Materials and Methods.**

The criteria for selecting and excluding experimental material, patients, and controls included in the study should be clearly described. For more natural understanding, the procedure to be followed will be explained in detail. The type of statistical analysis that was used will be indicated. Drugs must be mentioned by their generic name, and the instruments or tools mentioned must be identified, in parentheses, by the brand name, and the address of their manufacturers.

3. **Results.**

Results should be clear, concise, *and* presented in a logical sequence in the text, tables, and images/illustrations, highlighting or summarizing the most important observations.

4. **Discussion.**

New or essential aspects of the study will be highlighted. Details given in the results should not be repeated. Establish new hypotheses if they are justified.

5. **Acknowledgements.**

Specify in a few sentences the contributions that require an acknowledgement but do not justify inclusion in the paper as an author, as well as acknowledgements for technical and material assistance.

6. **References.**

On a separate page, they should be numbered in order of appearance in the text and identified in superscript **using Arabic numerals**.

Follow the Vancouver Reference Style, using the following order:

*All authors, or the first six et al. (surname and initials of the first name, separated by a comma), full title of the article in the original language, name of the journal according to Index Medicus abbreviations, year of publication,*

volume and indication of the first and last page, e.g., *N Engl J Med* 1991; 324: 424-8. Spanish version

[http://www.metodo.uab.cat/docs/Requisitos\\_de\\_Uniformidad.pdf](http://www.metodo.uab.cat/docs/Requisitos_de_Uniformidad.pdf)

#### 7. **Illustrations/Images and Tables.**

The number allowed will be what is indispensable for the proper understanding of the text. A maximum of **4** (including both illustrations and tables) for Case Reports and **8** for Original Articles will be admitted.

- **Tables.**

Each table will be presented on a separate page, with a short title at the top and footnotes, written using double spacing. The tables will be numbered consecutively **using Roman numerals** following the order of appearance in the text.

- **Illustrations/Images.**

Each should be on a separate page. The identification of the patients in the photographs should be avoided. If this is not the case, the photographs should be accompanied by the **Informed Consent** of the parents/guardians who authorize their publication, reproduction, and dissemination on the electronic platforms on which the Journal appears. They will be numbered in order of appearance, using **Arabic numerals**. X-rays or other original material will not be accepted.

Letters, numbers, or symbols, included in the images/illustrations, must be clear and of sufficient size so that when the image/illustration is reduced, it continues to be read correctly. The numbering will appear below the image/illustration, as well as an arrow indicating the top of the image. The supporting images/illustrations will be of at least 300 dpi.

- **Captions.**

Captions will be sent on a separate page, numbered using the Arabic number corresponding to the image/illustration.

- **Abbreviations.** The abbreviations used must be defined and described the first time they appear in the text.

**IIIc. - Complete Paper** without authors or workplace, i.e., **ANONYMOUS**

### **PAPER PRESENTATION AND STRUCTURE**

The manuscript will be initially reviewed by the editor(s) and will be submitted for peer review to the Editorial Board if it is deemed valid.

The author will be informed of the status of his/her paper through the **author platform**. He/she will be told the result of the Editorial Committee's evaluation and will be able to upload the edited paper according to the indications of the proofreaders. Such papers should **always** be **ANONYMOUS**. Likewise, the platform will allow you to answer individually to each of the assigned reviewers.

The Editor-in-Chief, either directly or after having heard the opinion of the reviewers, reserves the right to reject any paper he or she does not consider appropriate, and to propose any modifications to the paper that he or she considers necessary.

Before the electronic version of the article is published, the author will receive the proofs of the article for correction by email, which must be returned within 48 hours of receipt.

## **PUBLICATION FEES**

**CIRUGIA PEDIÁTRICA** is the Official Journal of the Spanish Society of Pediatric Surgery. Our official language is Spanish.

The bilingual publication is free for **ALL MEMBERS** of our Society.

For **NON-MEMBER** authors, there will be a charge to cover the cost of translation (whether the language of submission is Spanish or English), according to the attached table, depending on the paper's format.

In case of acceptance of the paper, the rates that will be applied will be:

	<b>N° of Words</b>	<b>Cost</b>
Editorials	800	€100
Letters to the Editor	600	€100
Original Articles	2500	€300
Case Reports	1500	€150

*Cirugía Pediátrica appreciates the trust placed by the authors in the dissemination of their knowledge and experience.*